



# GRENDON UNDERWOOD PARISH COUNCIL

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**MINUTES of a GENERAL PARISH COUNCIL MEETING held on 6<sup>th</sup> December 2022 (November postponed)**  
Issue date – 9<sup>th</sup> December 2022

*B. Martindale* - Acting Parish Clerk

**Prior to the meeting being formally constituted for Council business, the Chairman may hold an Open Forum for Parishioners and for occasional external contributions attending** (under adjournment): 15 minutes for residents and other members of the public to raise questions, make comments; suggest future agenda items etc. Items requiring decisions must be deferred for inclusion in the next agenda.

## **MINISTRY OF JUSTICE APPEAL AGAINST DECISION of BUCKINGHAMSHIRE COUNCIL TO REFUSE A MEGA PRISON.**

MoJ have submitted their appeal against the Buckinghamshire Council decision to refuse planning permission for a mega-Prison in Grendon Underwood. The Prison Action Group has reconvened and is working with County Planners to oppose. **Minute-** the Chairman outlined the current status of the Appeal as far as it is known. The Inspector has notified the start date for this appeal at 12 October 2022. Within 5 weeks of start date, the Appellant & the LPA must have submitted their individual Statements of Case and these are available on the LPA Planning Portal. Within 7 weeks of the start date, the Inspector must convene a closed meeting to generate a Statement of Common Grounds (by 30<sup>th</sup> November 22) but we have had no involvement in, or confirmation, this has taken place. We have requested the Statement of Common Grounds as it becomes available. The Inspectorate should forward all relevant documentation they have received to the LPA who should post these to their Planning Portal. The Inspectorate will not tell us what documents they have forwarded to the LPA and the LPA seems only to have posted a selection of what they were sent (including the objection from the Parish Councils) pertaining to inputs from all sources. The work of the joint parish councils' working group continues and these points will be queried. The actual Appeal Hearing is on 24<sup>th</sup> January 2023 & is open to the public.

**2212.01 Attendance and apologies:** To receive and accept any apologies.

**Attending;** Cllrs Moloney (Chairman), Benfield, Jackman, Scanlon, Harris, Clerk.

**Apologies;** Cllrs Fealey, Macpherson.

**Absences;**

Two representatives from school attended.

**2212.02 Members Interests:** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Grendon Underwood Parish Council Code of Conduct for Members and by the Localism Act 2011. Cllr Scanlon is Chair of the Springhill Residents Group. **Minute-** none declared.

**2212.03 Approval of Minutes:** To agree and sign the minutes of the General Parish Council Meeting of Grendon Underwood Parish Council held on 1<sup>st</sup> November 2022 as a true & accurate record. Draft Minutes are circulated prior to the meeting to allow them to be taken as read. There were no amendments to the draft, requested by the cut-off date. **Minute-** so approved.

**2212.04 Statutory.** Nothing arising. **Minute-** noted.

**2212.05 Finance & Accounts.**

- i) Consider the RECEIPTS & PAYMENTS OF ACCOUNTS for the period since last meeting. To clarify duplicate payments. **Minute-** payments confirmed up to date.
  - ii) To review bank payment authorities. **Minute-** the Chairman was concerned that payment authority redundancy should be better formalised. Cllr Benfield agreed to establish his authority to deputise for the Chairman as necessary. The Chairman proposed opening an interest account. Cllr Jackman urged caution as complexity of auditing transparency may arise. Cllr Moloney will investigate.
  - iii) Budget/ Precept request – the deadline for submission of the precept request is 31Jan23. Draft budget is circulated for completion to allow submission straight after the 24Jan23 meeting. **Minute-** the budget was scrutinised in depth, and it was agreed maintain the precept request same as last year as being sufficient to maintain fiscal resilience without affecting Council Tax of residents. Resolved to authorise the clerk to submit precept request to meet County deadlines.
  - iv) To review S106 account. All outstanding S106 monies have been released by County, received by Council & paid against supplier invoice. TO CLOSE. **Minute-** CLOSED
  - v) To review Grants – Incoming. The following applications are in progress:
    - HS2 Road Safety Fund – two MVAS units for church crossing, including installation, are committed by HS2RSF. These will be legally required to be relocated periodically away from the HS2 construction route at the church crossing. HS2RSF confirms they would be owned by Council and all liabilities & responsibilities would accrue to it. Implications to be considered. **Minute-** pending Cllr Harris review.
    - All-weather Track- Agreed to further explore cost/ community benefit ratio once lease is in place. **Minute-** noted.
  - vi) To review Grants – Outgoing- one long term active in favour of the SRG. Invoice received & progressed to agreement. The agreed 4 meetings per calendar year are budgeted. **Minute-** noted.
  - vii) To review expense claims – **Minute-** arrangements agreed for ease of VAT reclaim in multiple item claims.
- 2212.06 Planning;** to review any major developments proposed. To consider Consultee requests awaiting response & to ratify any applications processed by fast-track protocol.

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22/03776/APP, 19Dec22, Leonards Gate, **Minute-** NO OBJECTION

**2212.07 Environment.** To report any issues in respect of:

- a Highways under Highways Act 1980, ss43, 50 (inc footpaths). **Minute-** no new
- b Footpath Lighting under Parish Councils Act1957, s.3. Crime Prevention- to report outages. **Minute-** outage at Kingswood bus stop.
- c Verges & Hedges; **Minute-** agreed to order leaf debris removal from footpaths.

**2212.08 Communications & Reports.**

**1. with Parish**

- i) **Springhill Residents Association.** Cllr Scanlon to update on meeting with the prison on 8<sup>th</sup> November. Christmas event scheduled for 3<sup>rd</sup> December. Road repair scheme. The estate defibrillator must be relocated by March, new location tba. **Minute-** Cllr Scanlon reported on meeting with Prison and they would address the speeding on the main entrance road. Footfall at the Christmas Fayre was lower than expected and improvements to be made for next year.
- ii) **Speeding;** See 2212.08. 1, ii) **Minute-** Cllr Harris to review.
- iii) **Dog fouling on playground;** there is a Dog Fouling Order in place for the field. Collaboration with school for signage e.g., children could make. Cllr Harris to report. **Minute-** collaboration agreed for signage.
- iv) **Social Media:** To review use of. **Minute-** nothing new.

**2. with Unitary Authority & other Statutory Bodies**

- i. **BC –** reclaim waste land at Main Street/ Broadway/ Edgcott Road junction, pending advice from County. Further to a County site visit in February 22 & recent follow up by Cllr Macpherson, Highways confirm they have started again on this after loss of previous personnel. Pending. **Minute-** pending.
- ii. Highways response to Cllr Jackman query on location of the GU nameplate at Edgcott gateway. Too much trouble for negligible effect. TO CLOSE **Minute-** CLOSED
- iii. **Haddenham & Waddesdon Community Board.**
  - £13000 contribution to playpark is formally confirmed, received & paid against supplier invoice. TO CLOSE. **Minute-** CLOSED.
  - Three MVAS units at £1648 each (50% discount) - Council contribution: £6592 – has been reduced to one by H&WCB, rendering the Council anti-speeding initiative ineffective. To consider alternatives. **Minute-** under review.
  - Two benches for playpark applied for. Council contribution: £100 each. Offer withdrawn. Alternatives under investigation. **Minute-** noted. CLOSED.

**3. with Stakeholders**

- i. **Community Police Team.** The Neighbourhood Policing Report for September 22 has been published and is available on the web site. **Minute-** noted with thanks.
- ii. **Village Hall;** Cllr Fealey to update on an on-line booking facility and web site is proceeding; charging structure review; next meeting December. **Minute-** pending due to absence.
- iii. **Saye & Sele;** to receive a report. Status of lease for field. The GUPC draft lease proposal was submitted on 13<sup>th</sup> July. Meeting of Parties held 9<sup>th</sup> August. Draft submitted for comment. Council revision to Para 6 submitted for S&S comment & response received. Cllr Jackman to update on discussions re Council concerns. Awaiting the S&S clerk to respond. **Minute-** Cllr Jackman had submitted report circulated before meeting. Suggested the S&S Clerk develop lease wording to reflect para 99 of NPPF, 2021.
- iv. **School** to review collaborations. **Minute-** two school representatives attended. Agreed to collaborate making signs for dog walkers and speeders. School to submit grant application for raw materials, children to develop artwork. Clerk to send application form.
- v. **HMP Grendon Prison** to review collaborations. **Minute-** nothing pending.
- vi. **EfW** next meeting postponed. **Minute-** noted.

**4. with Infrastructure.** Nothing to report.

**5. with Suppliers.** nothing to report.

**2212.09 Amenities.**

- a. Playground: safety inspection to be combined with PlayPark inspection. Quote for this & for minor repairs awaited. **Minute-** quote received awaiting completion of minor defects on playground equipment.
- b. PlayPark: Completed 20<sup>th</sup> October. Invoice paid.
  - Artwork for name plate “Queen Elizabeth II PlayPark” circulated & approved. Plate received, awaiting installation.
  - To consider signing off the completion record circulated. **Minute-** agreed. Cllr Benfield signed off. Clerk to forward
  - To consider additional compliance signage at PlayPark and MUGA – posts to match current quoted. Cllr Benfield to find alternative. **Minute-** Cllr Benfield agreed to forward supplier details.
  - To consider an official opening. Revised to 17<sup>th</sup> December. Hall booked for 10.30. to confirm. **Minute-** agreed to postpone until Spring.

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- c. MUGA footpath deterioration and link path to PlayPark. The Project Manager has contacted the installer for remedial action. Alternative quotes to be considered. Cllr. Benfield to update on proposed revised scope of work needed to enable re quoting. **Minute-** Cllr Benfield to quote for resolution.
- d. Notice Boards. Village Hall noticeboard – damaged beyond repair. Insurance do not recognise as a covered incident. Replacement ordered against resolution. Donation from resident agreed. Cllr Jackman to confirm with resident. **Minute-** donation agreed. Delivery estimated end January 2023.
- e. Waste bins: waste bin inner liners to replace the rotten ones in the playground; quote approved by remote protocol; ordered against resolution, awaited. **Minute-** received & fitted CLOSED.
- f. Defibrillator status: Cllr Benfield to supply information required to register. To consider maintenance contract quote circulated 29Sept22. Relocation of the estate unit tba. **Minute-** pending.

**2212.10 Personnel - Confidential Information;** to review succession arrangements. Note: The Parish Council will make a Resolution to exclude the public from this part of the meeting in accordance with Public Bodies (admission to meetings) Act 1960. **Minute-** Chairman expressed concern for a succession plan to be in place for next election. To discuss at next meeting. Chairman proposed to recognise the overtime undertaken by Clerk. Agreed unanimous.

**2212.11 Open forum for Members** (under adjournment); for Councillors to bring items to go on the agenda, for discussion at the next meeting. **Minute-** nothing raised.

**2212.12 To confirm the date of the next meeting;** To agree the date, time & venue on 24<sup>th</sup> January 2023 at 19.30 in GUVH. **Minute-** agreed. The Chairman noted this is also the first day of the public hearing for the Prison Appeal.

The Chairman thanked all present and closed the meeting at 21.52

Signed as a true & accurate record:

Dated: 24<sup>th</sup> January 2023.

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Cllr Moloney, Chairman presiding

Grendon Underwood Parish Council Transactions			November	2022
Date	Type	Transaction Description	Debit	Credit
01/11/2022	SO	MARION RYLEY professional services	£ 10.00	
04/11/2022	BGC	BUCKS CNCL BACS S106 balance		£ 43,159.00
07/11/2022	FPO	MEDIA PRINT HUB Compliance signs MUGA inv10103717	£ 50.40	
07/11/2022	FPO	MEDIA PRINT HUB flyer bulletin9 inv10228507	£ 65.80	
07/11/2022	FPO	GU VILLAGE HALL Room Rental INV 315/22	£ 125.00	
07/11/2022	FPO	HMRC - ACCOUNTS	£ 67.60	
07/11/2022	FPO	CLERK OCT 2022 SALARY	£ 270.40	
11/11/2022	BGC	BUCKS CNCL BACS CB contribution to PlayPark		£ 13,000.00
14/11/2022	BGC	HMRC VTR VAT Reclaim		£ 12,077.92
18/11/2022	DD	BUCKS COUNCIL RECEWASTE	£ 39.15	
21/11/2022	DD	SOUTHERN ELECTRIC 095668551	£ 86.96	
25/11/2022	FPO	HMRC - ACCOUNTS	£ 67.60	
25/11/2022	FPO	CLERK NOV 2022 SALARY	£ 270.40	
25/11/2022	FPO	MIKE SPENCE T/A MS Visual Impact prison MSE 22/069 090150	£ 1,800.00	
25/11/2022	FPO	PROLUDIC LTD PlayPark SIN005721 206336	£ 67,259.60	